



**Bexar County Emergency Services District No. 3**  
**January 13, 2026**  
**5:30 PM**  
**MINUTES**

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Commissioners of Bexar County Emergency Services District No. 3 (BCESD No. 3) had a regular board meeting on January 13, 2026 at 5:30 PM at the Bexar-Bulverde Fire Department Station 105, 25408 Canyon Golf Road, San Antonio, Texas, 78260.

1. **Commissioner Wilkinson Called Meeting to Order at 5:30 PM and a Quorum was established by Roll Call.** Robert Moss, David Diharce, Ray Wilkinson, George Drew, and John Kirk were present at roll call.  
Executive Director Jerry Bialick presented Ken Jarvis with a plaque commemorating his 13 years of volunteer service as Public Information Officer for the Bexar-Bulverde Fire Department.
2. **Pledge of Allegiance.**
3. **Welcome and Recognition of Citizens.** None.
4. **Citizen Comment.** None.
5. **Reading and Approval of Minutes for the Regular Meeting conducted on December 9, 2025.**  
**MOTION:** Commissioner Drew made motion to accept the minutes for the Regular Meeting conducted on December 9, 2025, at 5:30 PM.  
**2<sup>nd</sup>:** Commissioner Diharce.  
**MOTION PASSED:** 5/0 in favor.
6. **BCESD No. 3 Financial Reports:**
  - a. **Review and take action on monthly financial report.** Commissioner Moss presented the financial report for month of December 2025.  
**MOTION:** Commissioner Diharce made motion to accept the financial report as submitted for the month of December 2025.  
**2<sup>nd</sup>:** Commissioner Drew.  
**MOTION PASSED:** 4/0 in favor with Commissioner Moss abstaining.
  - b. **Review and take action on approval and authorization of expenditures.** Commissioner Moss presented December expenditures in the amount of \$1,620,222.15.  
**MOTION:** Commissioner Moss made motion for approval and authorization of December expenditures in the amount of \$1,620,222.15.  
**2<sup>nd</sup>:** Commissioner Kirk.  
**MOTION PASSED:** 5/0 in favor.
  - c. **Receive and review BCESD No. 3 Investment Transactions Report for quarter ending December 31, 2025, per BCESD No. 3 Investment Policy.** Commissioner Kirk presented the Investment Transactions Report for quarter ending December 31, 2025. Discussion held on future investment with Texas CLASS, a Local Government Investment Pool (LGIP). Commissioner Wilkinson requested an agenda item for Texas CLASS be included on the February 2026 Regular Meeting agenda. As part of the agenda item, the Investment Committee will make a formal recommendation, Legal Counsel Gilbert Vazquez will

review final documents required to join Texas CLASS, and Board will vote on amount to invest.

**MOTION:** Commissioner Drew made motion to accept the Investment Transactions Report for quarter ending December 31, 2025.

**2<sup>nd</sup>:** Commissioner Diharce.

**MOTION PASSED:** 5/0 in favor.

7. **BCESD No. 3 District Territory Report:**

- a. **Monthly activity and performance report from Fire Chief or representative; discuss and take action as appropriate.** Fire Chief Dustin Beaudoin presented the BBFD Incident Reporting System Emergent Responses for 12/1-31/25.

December 2025 Emergent calls = 318, with overall average on-scene at 6:24 minutes.

2025 YTD Emergent calls = 3,413 with overall on-scene at 6:25 minutes.

2024 YTD Emergent calls = 3,341 with overall on-scene at 6:08 minutes.

- b. **Monthly report on City of San Antonio (COSA) U.S. Hwy 281 North Commercial Corridor within Bexar County (“Annexed Territory”); discuss and take action as appropriate.** Chief Beaudoin reported SAFD Emergent calls in the US Hwy 281N Commercial Corridor for the month of December 2025.

16 Emergent San Antonio Fire Department calls in the US HWY 281N corridor.

13 BBFD arrivals prior to any cancellation.

148 billable Emergent calls YTD.

- c. **Receive report on BBFD Station(s) 103, 104, 105, and 106; discuss and take action as appropriate.** Chief Beaudoin provided a status report on construction at new BCESD No. 3 Station 103 site. Chief Beaudoin reported the installation of new Training Building will be slightly delayed, as he and Battalion Chief Lopez will travel to Hempstead, TX for a final walk-through of the building before delivery.

8. **BCESD No. 3 Executive Director Report.** Executive Director Bialick reported the BCESD No. 3 legal notice of address would be printed in the Friday, January 16, 2026, edition of the San Antonio Express-News as required by Texas Health & Safety Code 775.036(f). Executive Director Bialick informed the Board that he spoke to a realtor regarding the sale of the original Station 103 site and he will report back to the Board with further information.

9. **Executive Session** – The following may be discussed in Executive Session and Action Taken in an Open Meeting Session under Section 551.071 of the Texas Open Meetings Act: Consultation with Legal Counsel regarding Matters in which the Duty of Legal Counsel to Bexar County Emergency Services District No. 3 under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly Conflicts with the Act. Tabled.

10. **Consider, Discuss, and Take Appropriate Action on the Following Items:**

- a. **Review and take action on Interlocal Agreement between the City of San Antonio (COSA) and BCESD No. 3 to Provide for Firefighting and Emergency Services in the U.S. Hwy 281 North Commercial Corridor Area annexed by COSA.** Executive Director Bialick conveyed the 2026 Annual Service Fee calculations and presented the proposed 2026 Annual Service Fee letter addressed to COSA. Discussion held.

**MOTION:** Commissioner Kirk made motion to approve the 2026 Annual Service Fee in the amount of \$337,819.94 for the City of San Antonio and Bexar County ESD No. 3 Interlocal Agreement to Provide Firefighting and Emergency Services effective December 31, 2016, and to authorize BCESD No. 3 Executive Director Jerry Bialick to notify COSA of the 2026 Annual Service Fee amount.

**2<sup>nd</sup>:** Commissioner Diharce.

**MOTION PASSED:** 5/0 in favor.

- b. **Discuss and take action on the discretionary annual and quarterly bonuses for BCESD No. 3 Executive Director per the employment agreement dated 3/20/2024.**

Executive Director Bialick presented his top accomplishments for the fourth quarter of 2025 as well as for the entire 2025 year. Discussion held.

**MOTION:** Commissioner Drew made motion to approve the discretionary 2025 annual bonus and the discretionary quarterly bonus for quarter ending December 31, 2025, for the BCESD No. 3 Executive Director for a total of \$10,000 per Section 5 of the employment agreement dated 3-20-2024.

**2<sup>nd</sup>:** Commissioner Kirk.

**MOTION PASSED:** 5/0 in favor.

- c. **Discuss and take action on awarding contract for annual hydrant testing services, as budgeted.** Executive Director Bialick presented proposal for annual testing of hydrants.

**MOTION:** Commissioner Kirk made motion to approve the proposal from Hydrant.Com in the amount of \$90,749.00 for fire hydrant pressure testing, inspecting, flushing, and reporting, as budgeted.

**2<sup>nd</sup>:** Commissioner Moss.

**MOTION PASSED:** 5/0 in favor.

- d. **Status report on integration of BBFD and BCESD No. 3 websites.** Commissioner Drew stated photographs have been received from the professional photographer, from Public Information Officer Ken Jarvis, and from the existing website. Photographs and information will be submitted to Causality, website developer, with expected two-week turnaround for first draft. Leslie Komet, Public Relations consultant, to provide input on website content and rewriting of mission statement.

- e. **Status report on BCESD Association.** Commissioner Diharce reported Executive Director Bialick was elected as the BCESD Association Secretary. Executive Director Bialick recommended the development of a fact-based talking points document that highlights ESD No 3's achievements and taxpayer value for future citizen forums and HOA meetings

- f. **BCESD No. 3 sales and use tax matters.** No report.

- g. **SAFE-D 24<sup>th</sup> Annual Conference will be held January 29-31, 2026, at the Henry B. Gonzalez Convention Center in San Antonio, TX.** No report.

- h. **Recurring Reports calendar.** Report reviewed. No action taken.

- i. **Date and time of February 2026 meeting.**

**MOTION:** Commissioner Drew made motion that the regular meeting be held on Tuesday, February 10, 2026, at 5:30 PM at BBFD Station 105, 25408 Canyon Golf Road, San Antonio, Texas, 78260.

**2<sup>nd</sup>:** Commissioner Kirk.

**MOTION PASSED:** 5/0 in favor.


11. **Close Meeting.**

**MOTION:** Commissioner Moss made motion to close meeting at 6:55 PM.

**2<sup>nd</sup>:** Commissioner Diharce.

**MOTION PASSED:** 5/0 in favor.

**ATTEST:**

  
**George Drew**  
**BCESD No. 3 Board Secretary**