



Bexar County
Emergency Services District No. 3
February 13, 2024
6:30 PM
MINUTES

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Commissioners of Bexar County Emergency Services District No. 3 had a regular board meeting on February 13, 2024 at 6:30 p.m. at the Bexar-Bulverde Volunteer Fire Department Station 105, 25408 Canyon Golf Road, San Antonio, Texas 78260.

1. Commissioner Wilkinson called meeting to order at 6:32 p.m. and a quorum was established by roll call. Robert Moss, David Diharce, Ray Wilkinson, Jean Dailey, and John Kirk were present at roll call.
2. Welcome and recognition of citizens. None.
3. Citizen Comment. None.
4. Reading and approval of minutes for the regular meeting conducted on January 9, 2024.
MOTION: Commissioner Kirk made motion to accept the minutes for January 9, 2024.
2nd: Commissioner Dailey.
MOTION PASSED: 5/0 in favor.
5. Financial report for month of January 2024 was presented. Commissioner Moss gave report with ending cash balance for the month of January 2024 of \$13,311,417.00.
MOTION: Commissioner Kirk made motion to accept financial report as submitted for the month of January 2024.
2nd: Commissioner Diharce.
MOTION PASSED: 4/0 in favor with Commissioner Moss abstaining.
Commissioner Kirk reported the purchase of two (2) additional Certificate of Deposits. He also reported on Broadway Bank and Texas Partners Bank backgrounds, interest rates and 5-star ratings.
 - a. Discuss/take action as appropriate regarding monthly approval and authorization of bill payments. Commissioner Moss presented February expenditures in the amount of \$20,832.90.
MOTION: Commissioner Diharce made motion to approve the Authorization and Approval of the February expenditures in the amount of \$20,832.90.
2nd: Commissioner Kirk
MOTION PASSED: 5/0 in favor.
6. Report of Service Provider in District territory:
 - a. Receive monthly performance report from representative of Bexar-Bulverde Volunteer Fire Department ("BBVFD"); discuss/take action as appropriate. Chief Bialick presented the BBVFD Incident Reporting System Emergent Responses for 1/1-31/24.
January 2024 Emergent calls = 293, with overall average on-scene at 5:20 minutes.
2024 YTD Emergent calls = 293 with overall on scene at 5:20 minutes.
2023 YTD Emergent calls = 257 with overall on scene at 6:27 minutes.
 - b. Receive report on City of San Antonio (COSA) U.S. Hwy 281 North Commercial Corridor within Bexar County ("Annexed Territory") from representative of BBVFD; discuss/take action

as appropriate. Chief Bialick reported SAFD Emergent calls in the US Hwy 281N Commercial Corridor for the month of January 2024.

12 Emergent San Antonio Fire Department calls in the US HWY 281N corridor.

9 BBVFD arrivals prior to any cancellation.

9 billable Emergent calls YTD.

- c. Receive report on BBVFD Station(s) 103, 104, 105, and 106; discuss/take action as appropriate. Chief Bialick reported the Architect's Service Agreement for Station 103 will be reviewed and approved by the BBVFD Board. The process then moves back to BCESD#3 Board for review and loan bids. No action taken.

- 7. Executive Session – The following may be discussed in Executive Session and Action Taken in an Opening Meeting Session under Section 551.071 of the Texas Open Meetings Act: Consultation with Legal Counsel regarding Matters in which the Duty of Legal Counsel to Bexar County Emergency Services District No. 3 under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly Conflicts with the Act.

Board President Ray Wilkinson announced the day's date of February 13, 2024 and announced that the Board would convene in closed Executive Session at 7:05 pm under the authority of Texas Government Code Section 551.071 of the Texas Open Meetings Act, Consultation with Legal Counsel. The Executive Session ended at 7:36 pm. No action or vote was taken in closed session.

- 8. Consider, discuss, and take appropriate action on the following items:

- a. Discuss Interlocal Agreement between the City of San Antonio (COSA) and the BCESD#3 to provide for Firefighting and Emergency Services in the U.S. Hwy 281 North Commercial Corridor Area annexed by the COSA. No report.

- b. Discuss/take action on Letter of Engagement from Montemayor Britton Bender PC to perform 2023 audit for BCESD#3.

MOTION: Commissioner Moss made motion to approve the Letter of Engagement from Montemayor Britton Bender PC to perform the 2023 audit for BCESD#3.

2nd: Commissioner Diharce.

MOTION PASSED: 5/0 in favor.

- c. Status report/update on BCESD Association. Commissioner Wilkinson referenced the included handouts from R4 Strategies and The Martinez de Vara Law Firm with Association updates. No action taken.

- d. Status report/update on BCESD#3/BBVFD merger.

1. Discuss/take action on Organizational Chart for BCESD#3. Discussion was held.

MOTION: Commissioner Diharce made motion to approve Organizational Chart for BCESD#3.

2nd: Commissioner Kirk

MOTION PASSED: 5/0 in favor.

2. Discuss/take action on refinancing existing BBVFD loans vs. keeping loans in place.

Discussion was held on pros and cons of each option. Legal counsel will review. Item to stay on agenda for next month. No action taken.

3. Discuss/take action on increasing legal fee budget by \$30,000 for BCESD#3/BBVFD merger. Discussion was held.

MOTION: Commissioner Diharce made motion to approve increasing the legal fee budget by \$30,000 for BCESD#3/BBVFD merger.

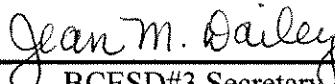
2nd: Commissioner Dailey

MOTION PASSED: 4/1 in favor, with Commissioner Kirk voting against.

- e. BCESD#3 Sales and Use Tax matters. No report. No action taken.

- f. SAFE-D Annual Conference, Irving, Texas, February 22-24, 2024. Commissioner Wilkinson and Commissioner Diharce will attend.
 - g. Recurring BCESD#3 monthly meeting items/calendar management. No action taken.
 - h. Date and time of the March 2024 monthly meeting.
MOTION: Commissioner Dailey made motion that the regular meeting be held March 12, 2024, at 6:30 p.m. at BBVFD Station 105, 25408 Canyon Golf Road, San Antonio, Texas 78260.
2nd: Commissioner Diharce
MOTION PASSED: 5/0 in favor.
9. Close meeting.
MOTION: Commissioner Moss made motion to close meeting at 7:53 p.m.
2nd: Commissioner Diharce.
MOTION PASSED: 5/0 in favor.

ATTEST:



BCESD#3 Secretary