



**Bexar County  
Emergency Services District No. 3  
Notice of Public Meeting  
January 9, 2024  
6:30 PM**

BE IT KNOWN TO ALL that the Board of Commissioners of the Bexar County Emergency Services District No. 3 will conduct a regular meeting at the **Bexar-Bulverde Volunteer Fire Department Station 105, 25408 Canyon Golf Rd, San Antonio Texas 78260** at 6:30 PM on Tuesday, January 9, 2024, with the following agenda:

**AGENDA**

1. Call meeting to order and establish a quorum by roll call.
2. Welcome and recognition of citizens.
3. Citizen Comment (Any individual may make a presentation relevant to the business of the district of not more than (3) minutes to the Board of Emergency Services Commissioners, after executing the proper form, which may be obtained from the Secretary).
4. Reading and approval of minutes for the regular meeting conducted on December 12, 2023.
5. Discuss/take action on the monthly financial report.
  - a. Discuss/take action on monthly approval and authorization of bill payments.
6. Report of Service Provider in District Territory.
  - a. Receive monthly activity and performance report from representative of Bexar-Bulverde Volunteer Fire Department (BBVFD); discuss/take action as appropriate.
  - b. Receive report on City of San Antonio U.S. Hwy 281 North Corridor within Bexar County ("Annexed Territory") from representative of BBVFD; discuss/take action as appropriate.
  - c. Receive report on BBVFD Station(s) 103, 104, 105, and 106; discuss/take action as appropriate.
  - d. Receive quarterly financial report from representative of BBVFD; discuss/take action as appropriate.
  - e. Receive supplementary December 2023 monthly performance report from representative of BBVFD to include the following information as required by the following sections of the 2023 BCESD#3 and BBVFD Service contract:
    - Section 4.1.1. Description of changes in provider organization structure, by-laws, officers and/or board members.
    - Section 4.1.2. Summary of training activities for the year.
    - Section 4.1.3. Summary of major building, vehicle, or equipment maintenance.
7. Executive Session-The following May Be Discussed in Executive Session and Action Taken in an Open Meeting Session under Section 551.071 of the Texas Open Meetings Act: Consultation with Legal Counsel regarding Matters In which the Duty of Legal Counsel to Bexar County Emergency Services District No.3 under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly Conflicts with the Act.
8. Consider, discuss, and take appropriate action on the following items:
  - a. Discuss Interlocal Agreement between the City of San Antonio and the BCESD#3 to provide for Firefighting and Emergency Services in the 281 Commercial Corridor Area annexed by the City of San Antonio.
  - b. Receive and review BCESD#3 Investment Transaction Report for Quarter ending December 31, 2023 per BCESD#3 Investment policy.
  - c. Status report/updates on BCESD Association.
  - d. Status report/updates on BCESD#3/BBVFD merger.
  - e. Texas Health and Safety Code 775.036(f) requirement that each January the Board publish District office street address in legal notices section of newspaper.

- f. BCESD#3 Commissioner (2) holdover status.
  - g. Recurring BCESD#3 monthly meeting items/calendar management.
  - h. BCESD#3 Sales and Use tax matters.
  - i. SAFE-D Annual Conference, Irving, Texas, February 22-24, 2024.
  - j. Date and time of February 2024 meeting.
9. Close Meeting.

**Note: This meeting has been scheduled in accordance with Texas Government Code, Chapter 551: Open Meetings. \*The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law.**

**FILE INFORMATION**

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