



Bexar County Emergency Services District No. 3
June 10, 2025
5:30 PM
MINUTES

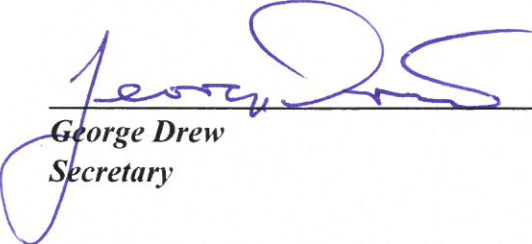
In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Commissioners of Bexar County Emergency Services District No. 3 (BCESD No. 3) had a regular board meeting on June 10, 2025 at 5:30 PM at the Bexar-Bulverde Fire Department Station 105, 25408 Canyon Golf Road, San Antonio, Texas, 78260.

1. **Commissioner Wilkinson called meeting to order at 5:30 PM and a quorum was established by roll call.** Robert Moss, David Diharce, Ray Wilkinson, George Drew, and John Kirk were present at roll call.
Assistant Fire Chief George Amen introduced recently promoted Training Lieutenant Geoffrey Martinez to the Board. Lt. Martinez will be responsible for the execution of BCESD No. 3's operational training programs.
2. **Welcome and recognition of citizens.** None.
3. **Citizen Comment.** None.
4. Reading and approval of minutes for the regular meeting conducted on May 13, 2025.
MOTION: Commissioner Drew made motion to accept the minutes for the Regular Meeting conducted on May 13, 2025 at 5:30 PM.
2nd: Commissioner Diharce.
MOTION PASSED: 5/0 in favor.
5. BCESD No. 3 Financial Reports:
 - a. **Discuss/Take Action on monthly financial report.** Commissioner Moss presented the financial report for month of May 2025.
MOTION: Commissioner Kirk made motion to accept financial report as submitted for the month of May 2025.
2nd: Commissioner Diharce.
MOTION PASSED: 4/0 in favor with Commissioner Moss abstaining.
 - b. **Discuss/Take Action on approval and authorization of expenditures.** Commissioner Moss presented May expenditures in the amount of \$447,972.35.
MOTION: Commissioner Moss made motion for approval and authorization of May expenditures in the amount of \$447,972.35.
2nd: Commissioner Kirk.
MOTION PASSED: 5/0 in favor.
6. BCESD No. 3 District Territory Report:
 - a. **Monthly activity and performance report from Fire Chief or representative; discuss/take action as appropriate.** Assistant Fire Chief George Amen presented the BBFD Incident Reporting System Emergent Responses for 5/1-31/25.
May 2025 Emergent calls = 281, with overall average on-scene at 6:32 minutes.
2025 YTD Emergent calls = 1,426 with overall on-scene at 6:30 minutes.
2024 YTD Emergent calls = 1,341 with overall on-scene at 6:08 minutes.

- b. **Monthly report on City of San Antonio (COSA) U.S. Hwy 281 North Commercial Corridor within Bexar County (“Annexed Territory”); discuss/take action as appropriate.** Chief Amen reported SAFD Emergent calls in the US Hwy 281N Commercial Corridor for the month of May 2025.
11 Emergent San Antonio Fire Department calls in the US HWY 281N corridor.
9 BBFD arrivals prior to any cancellation.
62 billable Emergent calls YTD.
- c. **Receive report on BBFD Station(s) 103, 104, 105, and 106; discuss/take action as appropriate.** Chief Amen reported Station 103 construction meetings with Malitz Construction are still ongoing every two weeks. Fencing has been removed and well plugging has been completed at new Station 103 site. No action taken.
- 7. **BCESD No. 3 Executive Director Report.** Executive Director Jerry Bialick reported the groundbreaking ceremony for new site of Station 103 to be scheduled in near future. BCESD No. 3 Draft Budget for 2026 is ready for first review and will be presented at the next Board meeting.
- 8. **Executive Session** – The following may be discussed in Executive Session and Action Taken in an Open Meeting Session under Section 551.071 of the Texas Open Meetings Act: Consultation with Legal Counsel regarding Matters in which the Duty of Legal Counsel to Bexar County Emergency Services District No. 3 under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly Conflicts with the Act. Tabled.
- 9. Consider, discuss, and take appropriate action on the following items:
 - a. **Discuss/Take Action on Interlocal Agreement between the City of San Antonio (COSA) and the BCESD No. 3 to provide for Firefighting and Emergency Services in the U.S. Hwy 281 North Commercial Corridor Area annexed by COSA.** No report.
 - b. **Discuss/Take Action on joining Texas CLASS, a local government investment pool (LGIP).** Commissioner Kirk reported that he and Commissioner Moss held a conference call with Tony Sekaly, Director of Investment Services for Texas CLASS. The BCESD No. 3 Investment Policy may need to be updated to utilize Texas CLASS services. Commissioner Kirk will call current Texas CLASS clients for references. Discussion held. No action taken.
 - c. **Discuss/Take Action on purchase and installation of Emergency Alerting System for construction of Fire Station 103.** Executive Director Bialick explained need for the identical alerting system installed at Stations 104, 105, and 106 to also be installed at new Station 103. Executive Director Bialick presented proposals for the Emergency Alerting System components and installation.
MOTION: Commissioner Kirk made motion to determine that US Digital Designs, Inc. is the only source available to provide the alerting components for the construction of Fire Station 103 and to approve the submitted proposals for \$67,462.66 from US Digital Designs, Inc. and \$39,950.00 from Maxcom Securities, Inc. for the installation of the system for a total of \$107,412.66
2nd: Commissioner Diharce.
MOTION PASSED: 5/0 in favor.
 - d. **Discuss/Take Action on payment of the San Antonio Water System (SAWS) impact fees.** Executive Director Bialick reported on the amount of the impact fees and how they are calculated. Discussion held.
MOTION: Commissioner Drew made motion to approve the statement from San Antonio Water System (SAWS) for the payment of impact fees in the amount of \$78,528.00 necessary for the construction of Fire Station 103.
2nd: Commissioner Moss.
MOTION PASSED: 5/0 in favor.

- e. **Discuss/Take Action on purchase of new Tender Truck.** Executive Director Bialick reported that Siddons-Martin Emergency Group, LLC has a Tender Truck available for purchase that will be completed in approximately 6 months. Executive Director Bialick presented two different pricing options. Discussion held.
MOTION: Commissioner Diharce made motion to accept the proposal from Siddons-Martin Emergency Group, LLC for the purchase of a new Tender Truck for \$609,343.00 and sell our current Tender Truck 104 after the new Tender Truck is delivered.
2nd: Commissioner Moss.
MOTION PASSED: 5/0 in favor.
- f. **Discuss/Take Action on integration of BBFD and BCESD No. 3 websites.** Commissioner Drew gave an overview of process used to research integrating websites as well as input on the project collected from administration and personnel. Next steps were outlined to include a meeting with possible website vendor. Discussion held. No action taken.
- g. **Status Report/Update on BCESD Association.** Executive Director Bialick reported BCESD No. 3 Station 104 would host the next Association meeting.
- h. **Bexar County Safety Expo & ESD Commissioner Training – June 20, 2025.** Chief Amen reported plans for the Safety Expo. Discussion followed.
- i. **BCESD No. 3 Sales and Use Tax matters.** No report.
- j. **Recurring Reports Calendar.** Discussion held on annual cybersecurity training compliance.
- k. **Date and time of July 2025 monthly meeting.**
MOTION: Commissioner Drew made motion that the regular meeting be held July 8, 2025, at 5:30 PM at BBFD Station 105, 25408 Canyon Golf Road, San Antonio, Texas, 78260.
2nd: Commissioner Diharce
MOTION PASSED: 5/0 in favor.
10. **Close meeting.**
MOTION: Commissioner Moss made motion to close meeting at 6:26 PM.
2nd: Commissioner Drew.
MOTION PASSED: 5/0 in favor.

ATTEST:



George Drew
Secretary