



Bexar County Emergency Services District No. 3
November 12, 2025
5:30 PM
MINUTES

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Commissioners of Bexar County Emergency Services District No. 3 (BCESD No. 3) had a regular board meeting on November 12, 2025 at 5:30 PM at the Bexar-Bulverde Fire Department Station 105, 25408 Canyon Golf Road, San Antonio, Texas, 78260.

1. **Commissioner Wilkinson Called Meeting to Order at 5:30 PM and a Quorum was Established by Roll Call.** Robert Moss, David Diharce, Ray Wilkinson, George Drew, and John Kirk were present at roll call.
2. **Pledge of Allegiance.**
3. **Welcome and Recognition of Citizens.** None.
4. **Citizen Comment.** None.
5. **Reading and Approval of Minutes for the Regular Meeting conducted on October 14, 2025.**
MOTION: Commissioner Diharce made motion to accept the minutes for the Regular Meeting conducted on October 14, 2025 at 5:30 PM.
2nd: Commissioner Drew.
MOTION PASSED: 5/0 in favor.
6. **Review and Take Action on Public Relations Proposal from Leslie Komet Ausburn, President/CEO of Komet Marketing Communications.** Ms. Ausburn provided information on her professional background and presented a Public Relations Proposal for Bexar County ESD No. 3. Discussion held.
MOTION: Commissioner Diharce made motion to approve the Public Relations Proposal from Komet Marketing Communications at a cost of \$5,500 a month for twelve months, as submitted.
2nd: Commissioner Drew.
MOTION PASSED: 5/0 in favor.
7. **BCESD No. 3 Financial Reports:**
 - a. **Review and take action on monthly financial report.** Commissioner Moss presented the financial report for month of October 2025.
MOTION: Commissioner Kirk made motion to accept the financial report as submitted for the month of October 2025.
2nd: Commissioner Diharce.
MOTION PASSED: 4/0 in favor with Commissioner Moss abstaining.
 - b. **Review and take action on approval and authorization of expenditures.**
Commissioner Moss presented October expenditures in the amount of \$2,758,449.08.
MOTION: Commissioner Moss made motion for approval and authorization of October expenditures in the amount of \$2,758,449.08.
2nd: Commissioner Kirk.
MOTION PASSED: 5/0 in favor.
8. **BCESD No. 3 District Territory Report:**

- a. **Monthly activity and performance report from Fire Chief or representative; discuss and take action as appropriate.** Fire Chief Dustin Beaudoin presented the BBFD Incident Reporting System Emergent Responses for 10/1-31/25.
October 2025 Emergent calls = 314, with overall average on-scene at 6:16 minutes.
2025 YTD Emergent calls = 2,845 with overall on-scene at 6:25 minutes.
2024 YTD Emergent calls = 2,754 with overall on-scene at 6:07 minutes.
 - b. **Monthly report on City of San Antonio (COSA) U.S. Hwy 281 North Commercial Corridor within Bexar County (“Annexed Territory”); discuss and take action as appropriate.** Chief Beaudoin reported SAFD Emergent calls in the US Hwy 281N Commercial Corridor for the month of October 2025.
16 Emergent San Antonio Fire Department calls in the US HWY 281N corridor.
12 BBFD arrivals prior to any cancellation.
128 billable Emergent calls YTD.
 - c. **Receive report on BBFD Station(s) 103, 104, 105, and 106; discuss and take action as appropriate.** Chief Beaudoin provided a status report on construction at new BCESD No. 3 Fire Station 103 and reported on timeline for completion of Dedicated Outside Air System (DOAS) at BCESD No. 3 Fire Station 106. Chief Beaudoin stated that BCESD No. 3 is now fully staffed, with the recent hiring of five firefighters.
9. **BCESD No. 3 Executive Director Report.** Executive Director Jerry Bialick detailed the upcoming Topping Out Ceremony hosted by Malitz Construction at new BCESD No. 3 Station 103 on Tuesday, November 18, 2025 and the Thanksgiving Dinner to be held at BCESD No. 3 Station 104 on Thursday, November 20, 2025.
 10. **Executive Session –** The following may be discussed in Executive Session and Action Taken in an Open Meeting Session under Section 551.071 of the Texas Open Meetings Act: Consultation with Legal Counsel regarding Matters in which the Duty of Legal Counsel to Bexar County Emergency Services District No. 3 under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly Conflicts with the Act. Tabled.
 11. **Consider, Discuss, and Take Appropriate Action on the Following Items:**
 - a. **Review/take action on Interlocal Agreement between the City of San Antonio (COSA) and the BCESD No. 3 to provide for Firefighting and Emergency Services in the U.S. Hwy 281 North Commercial Corridor Area annexed by COSA.** Legal Counsel Gilbert Vazquez reported the letter from the COSA setting the 2025 annual service fee has been signed and received. No action taken.
 - b. **Review and approve final tax roll statements as of 10/01/2025 as submitted by Bexar County Tax-Assessor Collector.** Commissioner Moss submitted the final tax roll statement as of 10/01/2025 to the Board. Discussion held.
MOTION: Commissioner Moss made motion to approve the Certified Tax Roll for the 2025 Tax Year which reflects a total Tax Levy of \$8,738,330.21 as per Letter of Approval dated November 12, 2025, submitted to the Bexar County Tax Assessor-Collector.
2nd: Commissioner Kirk.
MOTION PASSED: 5/0 in favor.
 - c. **Receive and review Bexar-Bulverde Volunteer Fire Department annual audit for Fiscal Year 2025.** Commissioners reviewed the annual audit for FY 2025 submitted by the Bexar-Bulverde Volunteer Fire Department. Discussion held. No action taken.
 - d. **Review and take action on deeming BCESD No. 3’s two (2) 2015 Chevrolet Tahoes as surplus property and selling the vehicles in accordance with Texas Health and Safety Code Section 775.0735 Disposition of Property.** Executive Director Bialick confirmed the two vehicles are no longer needed for operations and the internet auction site GovDeals.com will be used to facilitate the sale. Discussion held.

MOTION: Commissioner Drew made motion to deem the BCESD No. 3's two 2015 Chevrolet Tahoes as surplus property and authorize the sale of the vehicles according to the Texas Health and Safety Code Section 775.0735 Disposition of Property by listing the vehicles for the required posting period of at least 10 days using an internet auction site. The District may reject any and all bids or proposals for the purchase of the property.

2nd: Commissioner Moss.

MOTION PASSED: 5/0 in favor.

- e. **Review and take action on annual membership dues invoice for Bexar County Emergency Services District Association.** Discussion held.

MOTION: Commissioner Kirk made motion to approve payment to the Bexar County Emergency Services District Association in the amount of \$50,000.00 for annual membership dues for calendar year 2026, as budgeted.

2nd: Commissioner Diharce.

MOTION PASSED: 5/0 in favor.

- f. **Review and take action on letter of authorization to HdL Companies to obtain information on behalf of BCESD No. 3 from the Texas Comptroller of Public Accounts.** Discussion held.

MOTION: Commissioner Kirk made motion to approve the Letter of Authorization for HdL Companies to submit to the Texas Comptroller of Public Accounts to obtain certain information on behalf of BCESD No. 3.

2nd: Commissioner Drew.

MOTION PASSED: 5/0 in favor.

- g. **Status report on integration of BBFD and BCESD No. 3 websites.** Commissioner Drew informed the Board that commercial photographer Kemp Davis was hired to capture images of our stations, apparatus, and portraits of Board Members, Command Staff, and Executive Director. He also conveyed the information for the main landing page has been submitted to Causality and they will begin the design work for the main page once they receive the final photographs. No action taken.

- h. **Status report/update on BCESD Association.** No report.

- i. **BCESD No. 3 Sales and Use Tax matters.** No report.

- j. **SAFE-D 24th Annual Conference will be held January 29-31, 2026 at the Henry B. Gonzalez Convention Center in San Antonio, TX.** All Commissioners plan to attend the conference and asked administrative staff to handle registration.

- k. **Recurring Reports Calendar.** Discussion held. No action taken.

- l. **Date and time of December 2025 meeting.**

MOTION: Commissioner Drew made motion that the regular meeting be held on Tuesday, December 9, 2025, at 5:30 PM at BBFD Station 105, 25408 Canyon Golf Road, San Antonio, Texas, 78260.

2nd: Commissioner Moss.

MOTION PASSED: 5/0 in favor.

12. **Close Meeting.**

MOTION: Commissioner Moss made motion to close meeting at 6:20 PM.

2nd: Commissioner Kirk.

MOTION PASSED: 5/0 in favor.

ATTEST:


George Drew
BCESD No. 3 Board Secretary