



**Bexar County Emergency Services District No. 3  
Notice of Public Meeting  
November 12, 2025  
5:30 PM**

BE IT KNOWN TO ALL that the Board of Commissioners of the Bexar County Emergency Services District No. 3 will conduct a regular meeting at the **Bexar-Bulverde Fire Department Station 105, 25408 Canyon Golf Rd, San Antonio, Texas 78260** at 5:30 PM on Wednesday, November 12, 2025 with the following agenda:

**AGENDA**

1. Call Meeting to Order and Establish a Quorum by Roll Call.
2. Pledge of Allegiance.
3. Welcome and Recognition of Citizens.
4. Citizen Comment (Any individual may make a presentation relevant to the business of the District of not more than (3) minutes to the Board of Emergency Services Commissioners, after executing the proper form, which may be obtained from the Secretary.)
5. Reading and Approval of Minutes for Regular Meeting conducted on October 14, 2025.
6. Review and Take Action on Public Relations Proposal from Leslie Komet Ausburn, President/CEO of Komet Marketing Communications.
7. BCESD No. 3 Financial Reports:
  - a. Review and take action on monthly financial report.
  - b. Review and take action on approval and authorization of expenditures.
8. BCESD No. 3 District Territory Report:
  - a. Monthly activity and performance report from Fire Chief or representative; discuss and take action as appropriate.
  - b. Monthly report on City of San Antonio U.S. Hwy 281 North Corridor within Bexar County ("Annexed Territory"); discuss and take action as appropriate
  - c. Report on Bexar-Bulverde Fire Department Station(s) 103, 104, 105, and 106; discuss and take action as appropriate.
9. BCESD No. 3 Executive Director Report.
10. Executive Session-The following may be discussed in Executive Session and action taken in an Open Meeting Session under Section 551.071 of the Texas Open Meetings Act: consultation with legal counsel regarding matters in which the duty of legal counsel to Bexar County Emergency Services District No. 3 under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Act.
11. Consider, Discuss, and Take Appropriate Action on the Following Items:
  - a. Review and take action on Interlocal Agreement between the City of San Antonio (COSA) and BCESD No. 3 to provide for Firefighting and Emergency Services in the US Highway 281 North Commercial Corridor Area annexed by COSA.
  - b. Review and approve final tax roll statements as of 10/01/2025 as submitted by Bexar County Tax-Assessor Collector.

- c. Receive and review Bexar-Bulverde Volunteer Fire Department annual audit for Fiscal Year 2025.
  - d. Review and take action on deeming BCESD No. 3's two (2) 2015 Chevrolet Tahoes as surplus property and selling the vehicles in accordance with Texas Health and Safety Code Section 775.0735 Disposition of Property.
  - e. Review and take action on annual membership dues invoice for Bexar County Emergency Services District Association.
  - f. Review and take action on letter of authorization to HdL Companies to obtain information on behalf of BCESD No. 3 from the Texas Comptroller of Public Accounts.
  - g. Status report on integration of BBFD and BCESD No. 3 websites.
  - h. Status report on BCESD Association.
  - i. BCESD No. 3 sales and use tax matters.
  - j. SAFE-D 24th Annual Conference will be held January 29-31, 2026 at the Henry B. González Convention Center in San Antonio, TX.
  - k. Recurring Reports Calendar.
  - l. Date and time of December 2025 meeting.
12. Close Meeting.

**Note: This meeting has been scheduled in accordance with Texas Government Code, Chapter 551: Open Meetings.**

*\*The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law.*

FILE INFORMATION

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